

Contact Information

11/4/2024 Office of
 Sponsored Programs Montana
 State University
 328 Montana Hall
 PO Box 172470
 Bozeman, MT 59717-2470
 406-994-2381 | 406-994-7951 (FAX)

Authorized Organizational Representative

Sandy Sward, Associate Vice President of Research Administration

Indirect Cost (IDCs) and Facilities and Administrative (F&A) Cost Rates

Effective 06/30/22

| Type | Rate |
|--------------------------------------|----------------------------|
| Research-Federal | 45% |
| Private- Industry-sponsored | 54.73% |
| Other Institutional Activities | 35.5% |
| Off-campus | 26% |
| Off-campus Other | 26% |
| CESU (MTDC) | 17.5% |
| National Park Service, including YNP | 17.5% |
| USGS - MT Co-op Fisheries | 15% |
| State Agencies | 25% of total direct costs* |

*unless federal pass-through, then full federal rate applies

Under the Uniform Guidance, the federally negotiated F&A rate for subcontractors must be honored. 10% de minimis rate is allowed for entities without a federally negotiated rate agreement. MSU's negotiated F&A rate must be accepted by all agencies unless restricted by statute, program or regulation. Refer to solicitation (RFP, RFQ, RFA, or BAA).

Modified Total Direct Costs (MTDC) Base

MSU's Modified Total Direct Costs can be calculated by deducting the following items from the total direct costs:

- Individual equipment items exceeding \$5,000
- Capital Expenditures Including leases
- Expenditures exceeding \$25,000 for each subcontract/subaward
- Student tuition remission (awards)
- Participant support costs

Federal Maximums

| Agency | Description | Amount | Effective Date (MM/YY or MM/DD/YY) |
|--------|-------------------------------|-----------|------------------------------------|
| NSF | Maximum daily consulting rate | \$634 | 01/14 |
| NIH | Maximum annual salary | \$203,700 | 01/22 |
| EPA | Maximum hourly rate | \$74.50 | 05/31/11 |

Date of IDC (F&A) Rate Agreement 06/01/22

Cognizant Agency

DHHS, Jeanette Lu, 90 7th Street, Suite 4-600, San Francisco, CA 94103
 Phone: 415-437-7820 | E-mail: dcafs@psc.hhs.gov

Employee and Student Benefit Estimates

The following fringe benefits are treated as direct costs: FICA, Workers Compensation, Unemployment Compensation, Health Insurance and Retirement (TRS/PERD and TIAA/CREF). Additionally, benefit estimates and charges on OSP funds include termination leave accruals (term pool) as well as annual and sick leave accruals (leave pool)

| Employee Benefit Estimates | FY'24 |
|----------------------------|-------|
| Category | Rate |
| Faculty | 40% |
| Professional | 425 |
| Classified | 52% |
| Post-docs | 49% |

| | |
|------------------------------------|----|
| Sudent Benefit Estimates | |
| Students when registered full-time | 1% |
| Hourly (students part-time) | 9% |

Benefit estimates are for budgeting purposes. Actual benefit percent varies with each employee. Employees at less than 1.0 FTE will be higher than stated. Contact OSP for additional information.

Human Resources has a Benefits Calculator here: <https://www.montana.edu/hr/benicalc.html>

Frequently Used Identification Numbers and Classifications

| | | | |
|--------------------------------------|--------------|---------------------------------------|---------|
| MSU Tax/Employer ID Number (TIN/EIN) | 81-6010045 | Congressional District | AL or 1 |
| Unique Entity Identifier (UEI) | EJ3UF7TK8RT5 | Congressional District for Grants.gov | MT-001 |
| DUNS | 625447982 | Cage Code | 1-KQE9 |
| NAICS Code | 611310 | MSU Land Grant Status | 1893 |
| SIC Code | 8221 | MT Land Grant (Morrill Act) | 1862 |
| ASAP | 3034514 | IPF Code | 1381104 |
| Agency ID/Business Unit# | 51040 | | |

Travel Information

Lodging Allowances & Meal Per Diems as of October 2024

| Lodging | | In-State | Out-of-State | International |
|-----------|---------------------|----------|--------------|--|
| | | \$96.00 | \$96.00 | current federal rates published at website linked below |
| Meals | Timeframe | | | |
| Breakfast | 12:01 am - 10:00 am | \$8.25 | \$16.00 | variable rates |
| Lunch | 10:01 am - 3:00 pm | \$9.25 | \$19.00 | variable rates |
| Dinner | 3:01 pm - 12:00 am | \$16.00 | \$28.00 | variable rates |
| | | | | with receipts: actual up to 80% daily GSA rate for city without receipts: \$36 per/diem only \$7 breakfast, \$11 lunch, \$18 dinner |

Lodging Exceptions

Lodging without receipt = \$12.00 per day

Actual costs allowed for lodging in high-cost cities and foreign travel rates are available on the web at <https://www.gsa.gov/travel/plan-book/per-diem-rates>

Mileage Rates

Car (effective Jan. 1, 2024)

67.00 cents/mile; 64.00 cents/mile after 1,000 miles/month and 32.30 cents/mile without use justification

Personal Aircraft

\$1.34/mile (as of 1/1/24)

Assurances and Compliance Data

Dates of Assurances of Compliance

| | |
|------------------------------|----------|
| Rehabilitation Act | 09/02/77 |
| Title VI, Civil Rights | 06/06/65 |
| Title IX, Sex Discrimination | 07/21/76 |
| FIPS State Code | 30 |

MSU Federal-wide Assurance Numbers

| | |
|------------------|----------------------------------|
| Human Subjects | 00000165, IRB#00000799 |
| Animal Welfare | Assurance # D16-00379 (A3627-01) |
| FICE Code | 002532 |
| SAM Registration | 3/6/02, expires 02/15/2025 |

