## 2024 Family Fun Night

## CLUB BOOTH/ACTIVITY PROCEDURE

\*\* MANDATORY! After closing your booth, turn this completed form in to the Game Ticket table.

Family Fun Night Booth Name:
4-H Club:
How long were the shifts? (1/2 hour, 1 hour)
Number of members that worked (# per shift):
Number of 4-H adults that worked (# per shift):
Total number of 4-H members needed to adequately work booth for the event:
Total number of adults needed to adequately work booth for the event:
Estimated time needed to set up prior to Family Fun Night: Night before: Day of Event:
List items needed to run the booth/activity – identify where these items were obtained (someone's home, Extension Office, etc.):
Give detailed instructions for setting up the booth:
Did you have adequate space for your booth? If not adequate, what is needed for next year?

COMPLETE BACK SIDE OF FORM!

How many tickets were required to participate for your game, food, etc.?
Total number of tickets collected:
What kinds of prizes were given? Be specific – Example: Small prizes, Chinese yo-yos, stickers. Explain the procedure for winning each category of prizes if more than one prize could be won.
Explain in detail how you ran your game or operated your booth. (Responsibilities)
Please make recommendations on ways to improve your club responsibility.