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MOCA-LOCAL GOVERNMENT SERVICES  
HELENA

CERTIFICATE  
ESTABLISHING THE RATIFIED PLAN OF  
GOVERNMENT FOR THE CITY OF HAVRE, MT

As ratified by the voters on November 2, 1976, the government of Havre, Montana shall be organized under the following provisions of Section 47A-3-203, R.C.M. 1947:

(1)(2)(3)(a)(ii)(3)(b)(iii)(3)(c)(ii)(3)(d)(ii)(3)(e)(ii)(3)(i)(i)(3)(g)(ii)(3)(h)(i)(3)(i)(i)(3)(j)(iii)(3)(k)(ii)(3)(l)(ii)(3)(m)(4)(a). This form has terms of four (4) years for all elected officials. The size of the commission shall be established by ordinance, but it may not exceed twenty (20) members.

These sections establish the following form of government which shall be called the COMMISSION-EXECUTIVE FORM.

(1) The commission-executive form consists of an elected commission and other elected officers as provided in this section. All legislative, executive, and administrative powers and duties of the local government not specifically reserved by law or ordinance to other elected officers shall reside in the commission. The commission shall appoint department heads and other employees other than those employees appointed by elected officials.

(2) The executive shall:

- (a) enforce laws, ordinances, and resolutions;
- (b) perform duties required of him by law, ordinance, or resolution;
- (c) administer affairs of the local government;
- (d) carry out policies established by the commission;
- (e) recommend measures to the commission;
- (f) report to the commission on the affairs and financial condition of the local government;
- (g) execute bonds, notes, contracts, and written obligations of the commission, subject to the approval of the commission;
- (h) report to the commission as the commission may require;
- (i) attend commission meetings and may take part in discussions;
- (j) execute the budget adopted by the commission;
- (k) appoint, with the consent of the commission, all members of boards; except, the executive may appoint without the consent of the commission temporary advisory committees established by the executive.

(3)(a) The executive:

- (ii) may appoint one or more administrative assistants to assist him in the supervision and operation of the local government. Such administrative assistants shall be answerable solely to the executive.
- (b) The executive may:
  - (iii) appoint, with the consent of a majority of the commission, all department heads. The executive may remove department heads and may appoint and remove all other department employees.
- (c) The executive may:
  - (ii) veto ordinances and resolutions, subject to override by

- a two-thirds vote of the commission.
- (d) The executive may:
- (ii) prepare the budget in consultation with the commission and department heads.
- (e) The executive may:
- (ii) exercise control and supervision of all departments and boards to the degree authorized by ordinance of the commission.
- (f) A financial officer (who may be called the "treasurer"):
- (i) shall be elected.
- (g) The commission shall be:
- (ii) elected by districts in which candidates must reside and which are apportioned by population.
- (h) Local government elections shall be conducted on a:
- (i) elected by the members of the commission from their own number for a term established by ordinance.
- (j) The presiding officer of the commission shall be:
- (iii) the executive who shall decide all the votes of the commission, but shall have no other vote. The chairman of the commission shall preside if the executive is absent.
- (k) Commission members shall be elected for:
- (ii) overlapping terms of office.
- (l) The size of the commission, which shall be a number not less than three (3), shall be established when the form is adopted by the voters, and:
- (ii) community councils to advise commissioners may be authorized by ordinance.
- (m) The term of office of elected officials shall be four (4) years.
- (4) The plan of government submitted to the qualified electors shall determine the powers of the local government unit by authorizing:
- (a) general government powers.

We, the Study Commissioners of the City of Havre, do hereby certify that this is the existing Plan of Government as ratified by the voters.

In testimony whereof we set our hands this 9 day of November, 1976 at Havre, Montana.

Antoinette R. Hagener  
Antoinette R. Hagener, Chairman

Lee H. McCartney  
Lee H. McCartney

Charles J. Gallus  
Charles J. Gallus

Havre Local Government Study  
Commission

ATTEST:

M. Morrison  
City Clerk of  
Havre, Montana