

**University Council MINUTES**  
**Wednesday, December 7, 2016**  
**8:30 AM - 10:00 AM**  
**SUB 233**

**Members:**

Waded Cruzado, Daniel Adams, Kenning Arlitsch, Kregg Aytes, Michael Babcock, Jeff Bader, Charles Boyer, Matt Caires, Kari Cargill, Leon Costello, Tracy Ellig, Chris Fastnow, Brett Gunnink, Alison Harmon, Cathy Hasenpflug, Maggie Hayes, Robert Hawks, Bob Hietala, Karlene Hoo, Chris Kearns, Greg Kegel, Garrett Leach, Ilse-Mari Lee, Terry Leist, Shelley McKamey, Helen Melland, Bob Mokwa, Chris Murray, Kim Obbink, Mark Nook, Kellie Peterson, Renee Reijo Pera, Nicol Rae, Jyl Shaffer, Jerry Sheehan, Royce Smith, Sylvia Sparkman, Dan Stevenson, Amy Stix, Susan Wolff

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I. Call to Order

*President Waded Cruzado*

President Cruzado called the meeting to order at 8:30 a.m.

II. Approval of Minutes for November 2, 2016

There was a motion, by Chris Fastnow to approve the November 2, 2016, minutes; Ilse-Mari Lee seconded the motion. The minutes were approved unanimously.

III. University Wide Information/ Announcements

President Cruzado invited everyone to the Holiday Open House, which is taking place at 3:00 PM today in the SUB Ballrooms, followed by the Montana Hall Lighting Ceremony at 5:30 PM by Spirit. She shared the details of the graphic design project centered around the two events that was conducted by students from the College of Arts & Architecture.

IV. New Items

A. Updates to the Procurement Policy

*Kellie Peterson, Legal Counsel*

Kellie shared that the update to Procurement Policy involves linking it with the Contract Policy. The updates will be posted for thirty days and brought back to the January 11<sup>th</sup> meeting for a vote.

V. Informational Items

A. Fall Institutional Report

*Chris Fastnow, Director, Office of Planning & Analysis*

Chris Fastnow shared MSU's Fall numbers, including tenurable faculty FTE by funding type, non-tenurable FTE, and all faculty FTE. She then reported on headcount enrollment for students and student retention.

B. Strategic Plan Update – Access Goal

*Chris Fastnow, Director, Office of Planning & Analysis*

The Access Goal of MSU's strategic plan has seen great progress when it comes to undergraduate headcount from the State of Montana. President Cruzado offered comments regarding diversity at MSU as a part of this goal.

C. Applied Research Laboratory Overview

*Renee Reijo Pera, Vice President for Research and Economic Development*

*Terry Leist, Vice President of Administration and Finance*

Renee Reijo Pera and Terry Leist offered an overview of the Applied Research Laboratory at MSU.

VI. Public Comment

There was no public comment offered.

VII. Updates

There were no additional updates shared.

**NOTE:**

**The next University Council meeting is scheduled for Wednesday, January 11, 2017.**