

# Deans' Council

## Minutes: Friday, January 12, 2018

1:00-3:00 pm President's Conference Room

Voting Members					
x	Robert Mokwa - Provost	x	Charles Boyer – COA		Sarah Shannon – CON
x	Kenning Arlitsch – Library		Brett Gunnink – COE	x	Michael Babcock – Faculty Senate
	Kregg Aytes – JJCBE	x	Robert Hietala – GC		Nicol Rae- CLS
x	Matthew Cairnes – VPSS Designee	x	Alison Harmon - EHHD	x	Royce Smith – COAA
x	Renee Reijo Pera – VPR		Karlene Hoo – Graduate School	x	Ilse-Mari Lee – Honors College
Other Members					
	Tami Eitle – Interim Associate Provost	x	Martin Teintze – WWAMI		Shelly McKamey - MOR
	Miley Gonzalez – Interim Associate Provost	x	David Singel – Associate Provost		Kim Obbink – Extended University
Other Participants in Attendance					
x	Chris Fastnow- Planning	x	Myleen Leary- JJCBE	x	Bridget Kevane- CLS
x	Nick Lux- EHHD	x	Jim Mitchell- Health Services	x	Kylar Clifton-ASMSU
x	Jennifer Britton- COA	x	Sam Mitchell- Health Services	x	Debby Haynes- HHD

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- I. **Call to order:**
  - II. **Approval of Minutes from November 7, 2017- Michael Babcock moved for approval. Royce Smith seconded. Approved.**
  - III. **Topics for Discussion:**
    - A. **CRAEA Research Center Level II Proposal**
      - Alison Harmon moved for approval. Kenning Arlitsch seconded. One abstention. Proposal is approved.
    - B. **BS Landscape Architecture Level II Proposal**
      - Michael Babcock moved for approval. Alison Harmon seconded. Proposal approved.
    - C. **Computer Science Teaching Minor Level I Proposal**
      - Michael Babcock moved for approval. Royce Smith seconded. Proposal approved.
    - D. **Marriage and Family Counseling rename Level I Proposal**
      - Bob Hietala moved for approval. Charles Boyer seconded. Proposal is approved.
    - E. **Medical Excuses- Proposed Changes in Process – Jim Mitchell, Sam Mitchell (15 minutes + Q&A)**
      - There is not set policy on this currently at MSU
      - Students feel they need doctor's note if they miss a class or test
      - If serious health issue, Dean of Students is there to help
      - CFE may be a good resource for education faculty
      - Would like to get boiler plate language on this for course syllabi
    - F. **County-university integrated MSU Alert System-Hayley Tuggle (15 minutes)**
      - Emergency Management Person for MSU
      - Active shooters, bomb threat, natural disaster, etc.
      - Act as our own entity here on campus. Our system does not talk to Bozeman PD system.
      - Will be implementing a combined system with the county-Everbridge

- Moving to an opt-out system
- There will be an opt-in option for those outside/off campus
- FERPA allows us to share this information for the purpose of emergency notification
- Questions:
  - How will students know to opt out? Will be sending out a test alert which they can reply "STOP" to in order to opt out.
  - Are city law enforcement agencies tied into this as the county and university are? Yes, but they can only see their own information.
  - Have we started collecting cell phone data in Banner? We will.

**G. Colleges will be giving presentations to Dean's Council on research strategies:**

- Allison Harmon-February
- Kenning Arlitsch-March
- Nic Rae-April
- Charles Boyer-May
- Ilse-Mari Lee-June
- Royce Smith-July
- Engineering, Nursing and Business will get worked in as well after summer

**IV. Information:**

**A. January 23<sup>rd</sup>, Provosts lecture will be by Michael Reedy-Encourage all to come**

**B. BOR meeting on 1/11/18:**

- Discussed budget and agreed to the % budget cuts that each campus will address. We will use university reserves.
- RIDE Dental Program was approved by BOR
- 1/10/18: President and Tami Eitle were in Seattle to get feedback from NWCCU on our Accreditation. That went very well.

**C. Renee Reijo Pera:**

- Research quarterly expenditures handout
- Two RFP will be coming out
  - Research expansion proposals-priority to graduate education
  - Humanities, Arts and Social Sciences-many different opportunities

**D. David Singel-Extra Section Funding and Space:**

- Please have departments figure into their budgets and the section funding they will need. Predict your enrollment and put it into your base budget.
- Enrollment in big courses are up. So much so that they are outgrowing their spaces. Please help out by asking your instructors to downshift classes which are in rooms that are too big.

**E. Matt Caires:**

- One of the fraternities will be being shut down. A media announcement is in the works. Not a formal announcement at this time.

**V. Please Note: Next Meeting: February 9, 2018: PCR**